



SUOMEN RUGBYLIITTO

FINNISH RUGBY FEDERATION

Touch Rugby Competition Coordinator

Role Description	
Role Title	Touch Rugby Competition Coordinator ("TRCC")
Reports to	Head of Competitions
Key relationships	Finnish Rugby Referee Association (FRRA), Touch Rugby Development Manager)
Role type	Volunteer
Time Commitment	Varying with seasonal needs., approximately 10 hours per tournament / game
Term	2 year term, with possibility to extend.
Role Purpose	
<p>In charge of domestic SRL Touch Rugby competitions (Finnish Touch Championships and other Touch competitions) and taking care that SRL Touch Competition guidelines and processes are followed in these competitions. Ensure Federation International of Touch (FIT) guidelines are followed as well as possible and any exceptions are documented.</p> <p>Develop Touch Rugby competitions in Finland, including (but not limited to) competition regulations and guidelines.</p>	



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Core Responsibilities

1. Organizing Finnish Touch Championships

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| <ul style="list-style-type: none">• Competition calendar, reserving pitches, registrations, scheduling games• Communications related to competitions: before, during, after• Organize referees for games, together with FRRA• Seeing Touch competition regulations are understood and followed, mediate any disputes / debates between stakeholders | <ul style="list-style-type: none">• Competition related budgeting• Ensure needed volunteers for game days• Competition equipment (cones, flat marks etc)• Responsible for validating the results of tournaments• Responsible for Championships points and the Championships results• Responsible for Championships trophy and/or other prizes given to the winners. |
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2. Developing Touch competitions in Finland

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| <ul style="list-style-type: none">• Ensure feedback is collected about Touch competitions and feedback is reviewed• Review Competition regulations yearly | <ul style="list-style-type: none">• Try new competition(s) outside Finnish Touch Championships• Competition(s) and regulations related communication• Discussions with Touch community about developing Touch competitions |
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Other aspects	
may	must
<ul style="list-style-type: none">• Share information about international Touch competitions to clubs• Develop the way of working & competition support documents (e.g. list of football halls in Finland, tournament organising checklist...)	<ul style="list-style-type: none">• Producing website/social media content related to results and other relevant news.• Report games and tournaments• Write needed report about domestic Touch games into SRL annual report
Strategic Alignment	
shall:	
<ul style="list-style-type: none">• Strategic element: Growth<ul style="list-style-type: none">◦ Aim to grow the number of teams and individuals participating◦ Aim to bring Touch games / tournaments all over Finland• Strategic element: Development• Strategic element: Good governance, volunteers, and sense of community• Take part in the drafting and maintenance of SRL annual action plans aligning with the strategic plan (in the scope of touch rugby)	
Key Performance Indicators	
<ul style="list-style-type: none">• Number of teams participating• Number of players participating• Collected feedback	



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Skills & Experience

Essential

- Management skills
- English
- Efficient in producing the required documentation
- Willing and able to engage stakeholders at short notice
- Able to mediate between stakeholders with Touch competition formats, regulations and disputes.

Desirable

- Fluency in Finnish is beneficial but not mandatory



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Changes Control

18.5.2026 First draft / Satu Raudasoja

19.5.2026 Review Satu Raudasoja & Heikki Harju

21.5.2026 and 22.5.2026 Small changes / Satu Raudasoja