



SUOMEN RUGBYLIITTO

FINNISH RUGBY FEDERATION

Team Manager Touch NT

Role Description	
Role Title	Team Manager Touch NT
Reports to	Head of High Performance / Technical Director
Key relationships	Touch NT: Head coach Touch NT, all other volunteers of Touch NT SRL: Head of Treasurer, Touch Rugby Development Manager
Role type	volunteer
Time Commitment	Varying with seasonal needs, approximately 2-5 hours per NT event in Finland + 2-3 days per International event
Term	2 year term, with possibility to extend.
Role Purpose	
To manage and prepare the Touch NT for international competition.	



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Core Responsibilities

1. Team Management

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| <ul style="list-style-type: none">• Facilitate player recruitment• Adequate and timely communication to all stakeholders (not exclusive to, Anti-Doping Agencies, Technical Director, SRL Board, Players, Coaching Team and any sponsors or partners).• Take care of player eligibility related tasks | <ul style="list-style-type: none">• Taking care that the team adheres to the SRL Code of Conduct at all moments when it applies.• To ensure the team has pride in themselves, their Federation and their sponsors. |
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2. Event Management: organize and prepare training sessions, camps and international games (friendly and official).

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| <ul style="list-style-type: none">• Make yearly NT event plan with Head coach, manage and execute it• Making sure yearly budget | <ul style="list-style-type: none">• Event related communication |
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3. Team Marketing: make the Touch National Team visible

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| <ul style="list-style-type: none">• Take care of Touch NT social media presence• Publish news of Touch NT on SRL webpage | <ul style="list-style-type: none">• Take care all agreed sponsor related visibility happens |
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Other aspects

may

- Attend domestic training sessions and camps to provide information of upcoming events and assist when required by the Coach.
- Develop Touch NT way of working
- Collect feedback from players and other Touch NT volunteers

must

- Take care NT related equipment (playing outfit, training related equipment) is adequate and
- Attend official and unofficial international games
- Handle NT player personal (under GDPR) information in a safe way

Strategic Alignment

shall:

- Strategic element: Growth
 - Aim to grow the number individuals participating in open NT events
 - Aim to grow the number of Touch NT followers in social media?
- Strategic element: Development
 - Share Touch NT learning materials and knowledge to local teams
- Strategic element: Good governance, volunteers, and sense of community
- Take part in the drafting and maintenance of SRL annual action plans aligning with the strategic plan (in the scope of touch rugby)

Key Performance Indicators

- Have a full Touch team of eligible players
- At least one international game event per year (official or non-official)
- Stay in the budget, all players have paid their invoices
- At least 1 published news about Touch NT on SRL webpage per year



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Skills & Experience

Essential

- Good writing and communication skills in English
- At ease with budgeting and financial reporting
- Solid organisational skills

Desirable

- Knowhow for social media content creation



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Changes Control

22.5.2026 first draft / Satu Raudasoja