



SUOMEN RUGBYLIITTO

FINNISH RUGBY FEDERATION

Head of Competitions

Role Description	
Role Title	Head of Competitions
Reports to	Technical Director
Key relationships	Technical Director, SRL Board, Clubs, Other Heads, FRRRA, competition coordinators, competition management app developers.
Role type	Volunteer
Time Commitment	Average 4 hours per week, varying depending on the season
Term	2 year term, with possibility to extend.. Upon resignation, an agreed transition period will support handover of responsibilities.
Role Purpose	
<p>The Head of Competitions is responsible for the day-to-day management of all SRL-sanctioned leagues and domestic competitions formats in Finnish rugby. The position may have other voluntary roles, such as competition coordinators, under their management.</p> <p>Specific activities include scheduling/rescheduling XV season fixtures, scheduling the dates for 7s tournaments and checking the tournament's schedule, keeping the competition regulations updated for all competitions and seeing that the regulations are understood and followed by all relevant parties, and mediating any disputes/debates between stakeholders. Keeping the schedule updated on the website by using the competitions management app.</p> <p>The role also includes longer term development of domestic competitions in collaboration with stakeholders.</p>	



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Core Responsibilities	
1. Competitions Communications	
<ul style="list-style-type: none">• Updating the competition regulations.• Acting as the arbiter in any competition regulation related questions.• Create or improve specific manuals to facilitate the use of the competition management platform	<ul style="list-style-type: none">• Keep fluid and constant communications with the Team Managers and ensure their understanding of the use of the competitions management platform.• Verifying player eligibility.• Check that all games have assigned match officials.
2. XV competitions	
<ul style="list-style-type: none">• Coordinates the scheduling of the XV season fixtures.• Oversees the creation and management of the series in the competitions management platform.	<ul style="list-style-type: none">• Mediating any season schedule and regulation related disputes between stakeholders.
3. 7s competitions	
<ul style="list-style-type: none">• Coordinates the scheduling of the 7s season by the 7s coordinators.• Oversees the creation and management of the series and tournaments in the competitions management platform.	<ul style="list-style-type: none">• Mediating any season schedule and regulation related disputes between stakeholders.
4. Competitions development	
<ul style="list-style-type: none">• Development of competition and	<ul style="list-style-type: none">• Development of emerging



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league formats in accordance with the needs as expressed by Clubs.	competitions (e.g. juniors or non-contact) in collaboration with other volunteers.
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Other aspects	
Must	May
<ul style="list-style-type: none"> • Schedule XV's and 7s fixtures • Maintain Competition Regulations. • Keep clear comms with the Team Managers. • Keep the board updated with current status of domestic competitions 	<ul style="list-style-type: none"> • Help with the updating of the league tables in all relevant channels • Produce website/social media content related to results • Produce other relevant news • Propose additional volunteer roles in their organisation
Strategic Alignment	
Shall:	
<ul style="list-style-type: none"> • Take part in the drafting and maintenance of SRL annual action plans aligning with the strategic plan (in the scope of their function). • Take part in the drafting and improvement of the competitions management platform/application. 	
Key Performance Indicators	
<ul style="list-style-type: none"> • Competition schedules are prepared in time • Regulation disputes are solved in reasonable time 	



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Skills & Experience

Essential

- Strong management skills
- Mediation of conflicting interests between stakeholders
- Clear and professional communication.
- Web-apps management

Desirable

- Document management skills
- Communication skills in Finnish beneficial but not mandatory